

## Process for Texas School Counseling Certification through Testing - OLLU

1. Reach out to Mrs. Sharon Chapman, Certification Officer ([schapman@ollusa.edu](mailto:schapman@ollusa.edu)) to set up your account through Certify Teacher for access to study material for the TExES School Counselor (test #252) exam.
2. Once you receive your access email and log in, you will have access to the TExES School Counselor 252 study material. Please take the time to study the given material. You will need to take a practice exam on Certify Teacher and pass with a score of 240 points or higher (out of 300).
3. When you are ready to take the practice exam, please take it in a quiet place, all in one sitting, to prepare for what it will be like for the official TExES exam.
4. When you pass your practice exam, please email Mrs. Sharon Chapman, Certification Officer ([schapman@ollusa.edu](mailto:schapman@ollusa.edu)) the score report.
5. Mrs. Chapman will save the score report in your digital file and she will go into the TEA system and "release" (give permission) for you to sign up and take the official TExES School Counselor 252 exam.
6. Mrs. Sharon Chapman will send you an email detailing how to sign up for an official TExES exam that you can take at a testing center near you.
7. When you pass the official TExES exam, Mrs. Sharon Chapman will share details regarding how you become a certified School Counselor upon graduation from OLLU.

### Additional Helpful Notes:

Pearson Exam Info: [https://www.tx.nesinc.com/TestView.aspx?f=HTML\\_FRAG/TX252\\_TestPage.html](https://www.tx.nesinc.com/TestView.aspx?f=HTML_FRAG/TX252_TestPage.html)

TEA Certificate Renewal Info: <https://tea.texas.gov/texas-educators/certification/certification-renewals/renewal-faqs>

TEA Mandating 30 Days Before Attempting Exam Again (TAC Code 230.21 D):

[https://texreg.sos.state.tx.us/public/readtac\\$ext.TacPage?sl=R&app=9&p\\_dir=&p\\_rloc=&p\\_tloc=&p\\_pl oc=&pg=1&p\\_tac=&ti=19&pt=7&ch=230&rl=21](https://texreg.sos.state.tx.us/public/readtac$ext.TacPage?sl=R&app=9&p_dir=&p_rloc=&p_tloc=&p_pl oc=&pg=1&p_tac=&ti=19&pt=7&ch=230&rl=21)